



RESIDENTIAL BUILDING PERMIT APPLICATION

City of Lindale
 P.O. Box 130 /105 Ballard Dr.
 Lindale, TX 75771
 Phone: 903-882-6861 Fax: 903-881-8170
 Email: iselag@lindaletx.gov

Permit # _____

SITE INFORMATION

Street Address of Proposed Project	Apt./Bldg./Unit #	<input type="checkbox"/> New Construction	<input type="checkbox"/> Addition
		<input type="checkbox"/> Alteration/ Remodel	<input type="checkbox"/> Other

PROPERTY OWNER INFORMATION

Owner / Tenant:	Phone Number	Business Name:	Phone Number
Mailing Address	Street	City	State
		Zip Code	Email

CONTRACTOR INFORMATION -- REQUIRED TO BE REGISTERED WITH CITY PRIOR TO ISSUANCE OF PERMIT

Contractor Company Name	Phone Number
Supervisor or Contact Person	Cell Number
Address	City
State	Zip Code
	Email

SUBCONTRACTORS – REQUIRED TO BE REGISTERED WITH CITY PRIOR TO ISSUANCE OF PERMIT

Electrical Contractor	Phone
Plumbing Contractor	Phone
Mechanical Contractor	Phone

IF OTHER PLEASE INDICATE ALL TYPES OF WORK THAT WILL BE PART OF THIS PROJECT

<input type="checkbox"/> ACCESSORY BUILDING	<input type="checkbox"/> DECKS	<input type="checkbox"/> PATIOS COVER	<input type="checkbox"/> SIDEWALKS
<input type="checkbox"/> CARPORT	<input type="checkbox"/> DRIVEWAY	<input type="checkbox"/> RETAINING WALL	<input type="checkbox"/> SWIMMING POOL/ SPA
<input type="checkbox"/> CURB CUTS	<input type="checkbox"/> FENCE	<input type="checkbox"/> ROOF	<input type="checkbox"/> OTHER: _____
Building area (sq. feet):	Living area (sq. feet):	<input type="checkbox"/> Applicant will comply with EPA Rule regarding Lead- Based Paint Renovation, Repair and Painting (RRP) rule in structure.	

PERMIT FEE COST: (FEES DOUBLE IF STARTED WITHOUT A PERMIT)

New Residential Construction- **\$.20 per sq. ft. - \$100.00 minimum** Residential Remodels & Swimming Pools- **\$.25 per sq. ft. - \$100.00 minimum**

Residential Roof- **\$.05 per sq. ft. - \$100.00 minimum**

Fence permit the fee is **\$20.00** and if over 6 Ft. high **\$40.00**

Driveways, Sidewalks, and any Curb Cuts and for all other structures not otherwise provided for in this subsection, the fee is **\$40.00**

Accessory Buildings and Carports **less than 200 sq. ft. the fee is \$40.00** if over 200 sq. ft. the new residential construction fees apply.

Patios, and Decks not exceeding 200 sq. ft., and not more than 30 inches above grade at any point, are not attached to a dwelling do not serve exit door requirements the fee is **\$40.00**

Retaining Walls - **\$55.00** for more than four feet high measured from the bottom of the footing to the top, plus the cost of any inspections performed by an engineer.

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the code official or the code official's authorized representative shall have the authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit. A Penalty Fee equal to 2x's the Permit Fee will be assessed if work begins before the issuance of a valid permit.

Applicant/Responsible person in charge of work	Title	Phone Number	Date
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Reviewed by	Date
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RESIDENTIAL SUBMITTAL PROCEDURE

City of Lindale

P.O. Box 130 /105 Ballard Dr.

Lindale, TX 75771

Phone: 903-882-6861 Fax: 903-881-8170

Email: iselaq@Lindaletx.gov

- **All Buildings are to comply with the IRC 2015 Codes.**
 - **NEC 2014 (NFPA 70) Codes.**
- **2015 (ISPSC) International Swimming Pool and Spa Codes**

Requirements for New Residential Projects:

1. Two site plans to scale (minimum size 11-1/2" x17") and One Digital emailed. These must contain an erosion control plan.
2. Two full sets of working plans and One Digital emailed. (We will keep one set on file).
 - Floor plan
 - Door and window schedule (Please include the Solar Heat Gain Co-Efficiency and U-Factors on this)
 - Front-back-side elevations
 - Foundation details
 - Wall sections
 - Building height (Maximum height not to exceed 42')
 - Electrical plans including panel box location, wiring diagram, smoke detector location.
3. Fill out the Residential Building permit application with the initial information required by the Community Development Department. Email the application, water tap on new homes, and plans to stevenl@lindaletx.gov and Cc iselaq@lindaletx.gov
4. We require two copies of the completed Residential Energy Code Compliance (RES Check) form. One copy is to be attached to a set of plans, the other submitted with the application. RES check forms are available for download at www.energycodes.gov/rescheck/download.stm.
5. The plans and application are then sent to the Community Development Department for a check on platting, zoning, lot and block number, and address.
6. The City Engineer, Water Department and Community Development Department will review them for erosion control, water flow, driveway plans, flood zone, and the presence of any retaining walls, easements, or water and sewer lines.
7. Once the plans have been checked and approved by all applicable departments the Community Development Department issues the permit.
8. Fee for new construction is .20 per sq./ft. under roof. Fee is to be paid when permit is issued.

Requirements for Residential Remodel Projects:

1. Two sets of plans are required and one Digital emailed for residential remodels, additions, swimming pools and accessory buildings. A site plan is also required for additions, accessory buildings and swimming pools.
2. Plans will be drawn to scale on a minimum of 11-1/2" x 17" sheets.
3. If a home was built prior to 1978, you are to be a U.S. EPA certified RRP renovator. Call Region 6 EPA Lead Line at (214) 665-7577 for questions or go to the website www.epa.gov/lead for a wealth of information.
4. If a residence was built prior to 1978, and work is being done by anyone other than the homeowner, on his or her own homestead, the Lead PRE-Rule, governed by the Environmental Protection Agency, must be complied with. You must provide the owner and/or tenant with the EPA approved lead information pamphlet.

A residential lot is a lot developed or to be developed with either a single-family housing unit or a duplex.

• **Site Plans submitted to the City for a residential lot shall include:**

1. The lot and block number
2. Platted boundaries of the lot
3. Street address
4. Zoning classification
5. All setbacks
6. All easements on the lot
7. Location of curbs, storm sewers, adjacent street and public right-of-way lines, dimensions and locations of driveways, and edge of roadway
8. Finished floor elevations and location of any designated floodplains or floodways within the boundaries of the lots
9. The name, address, and phone number of the individuals responsible for the project
10. The minimum plan size shall be 11 X 17 inches. The plan shall be drawn to scale.
11. Location of all drainage swales and berms on the lot and arrows showing the direction of the drainage flow on the lot.

Incomplete applications will not be processed.

**To request inspections a 24-hour notice is required on all inspections.
We can't always accommodate same day inspections.**

To schedule inspections please call 903-882-6861 or email iselag@lindaletx.gov

**BUILDERS, DEVELOPERS, AND PERMIT HOLDERS
PLEASE HAVE ALL PERMITS AND APPROVED
PLANS POSTED/AVAILABLE ON THE JOB SITE**

INSPECTIONS WILL NOT BE APPROVED UNLESS PLANS AND PERMITS ARE ON THE JOB SITE