



COMMERCIAL BUILDING PERMIT APPLICATION

City of Lindale
 P.O. Box 130 /105 Ballard Dr.
 Lindale, TX 75771
 Phone: 903-882-6861 Fax: 903-881-8170
 Email: iselag@lindaletx.gov

Permit # _____

SITE INFORMATION

Project name	Type Business
Street Address of Proposed Project Apt./Bldg./Unit #	Zoning

PROPERTY OWNER INFORMATION

Owner / Tenant	Phone Number	Business Name:	Phone Number		
Mailing Address	Street	City	State	Zip Code	Email

CONTRACTOR & ARCHITECT OR ENGINEER INFORMATION

Business Name	Phone Number	Supervisor or Contact Person	Cell Number	
Address	City	State	Zip Code	Email
Architect or Engineer	Phone Number	Email		

CONTRACTORS & SUBCONTRACTORS – REQUIRED TO BE REGISTERED WITH CITY PRIOR TO ISSUANCE OF PERMIT

Electrical Contractor	Phone
Plumbing Contractor	Phone
Mechanical Contractor	Phone

PERMIT TYPE (COMPLETE ALL THAT APPLY)

<input type="checkbox"/> New Construction	<input type="checkbox"/> Multi-family/Apartments	<input type="checkbox"/> Concrete/Flatwork	<input type="checkbox"/> Screening Wall
<input type="checkbox"/> Addition	<input type="checkbox"/> Tenant Finish Out	<input type="checkbox"/> Replace Roof	<input type="checkbox"/> Swimming pool/Spa
<input type="checkbox"/> Alteration/Remodel	<input type="checkbox"/> Shell Only	<input type="checkbox"/> Retaining Wall/Fence	<input type="checkbox"/> Other _____
No. of Dwelling Units (for Apartments):	Building area (sq. feet):	Estimated Job Cost:	
*Fire Sprinklers: <input type="checkbox"/> YES <input type="checkbox"/> NO *A separate application will be required.	* Fire Alarm: <input type="checkbox"/> YES <input type="checkbox"/> NO * A separate application will be required.	<input type="checkbox"/> Applicant will comply with EPA Rule regarding Lead- Based Paint Renovation, Repair and Painting (RRP) rule in structure.	

PERMIT FEES:

New Commercial/Industrial Construction- \$.25 per sq. ft. - \$100.00 minimum
Commercial Roof- \$.10 per sq. ft. - \$100.00 minimum Commercial Remodel/ Pools- \$80.00 + \$6.00 per \$1,000 valuation (based on job cost)
Retaining Walls- \$55.00 for more than four feet high measured from the bottom of the footing to the top, plus the cost of any inspections performed by an engineer.

All commercial projects over \$50,000.00 must be submitted to the Texas Department of Licensing & Regulation for an Americans with Disabilities Act (ADA) review. We cannot accept any plans without a Texas Accessibility Standards (TAS) permit number. TAS # _____
 (Knox Boxes are required for all Commercial Buildings)

Remodel / Renovation projects are required to have an asbestos survey conducted in accordance with Texas Asbestos Health Protection Rules (TAHPR) and the National Emission Standards for Hazardous Air (NESHAP). Has this survey been conducted?

Yes No **If the answer is no, then as the owner/operator of the renovation site, I understand that it is my responsibility to have this survey conducted in accordance with TAHPR and NESHAP prior to renovation / demolition permit being issued by the City of Lindale.(Copy of survey must be attached)**

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the code official or the code official's authorized representative shall have the authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit. A Penalty Fee equal to 2x's the Permit Fee will be assessed if work begins before the issuance of a valid permit.

Applicant/Responsible person in charge of work _____ Title _____ Phone Number _____ Date _____

Reviewed by _____ Date _____



COMMERCIAL SUBMITTAL PROCEDURE

City of Lindale

P.O. Box 130 /105 Ballard Dr.

Lindale, TX 75771

Phone: 903-882-6861 Fax: 903-881-8170

Email: iselag@lindaletx.gov

- All Commercial Buildings are to comply with the IBC 2015 Codes.
- NEC 2014 (NFPA 70) Codes.
- Knox Boxes are required for all Commercial Buildings

Requirements for New Commercial Projects:

1. Two complete sets of plans in PDF format and One electronic copy*, with an extra set of civil drawings, are required for plan review. These must contain an erosion control plan. All plans for projects over 5,000 square feet must be stamped by a licensed engineer for the State of Texas. *Email Electronic copy to StevenI@lindaletx.gov *
2. Plans are to be to scale and no less than 18" x 24" in size.
3. Two copies of the energy compliance form are required.
4. Projects over \$50,000 must be submitted to the Texas Department of Licensing & Regulation for an Americans with Disabilities Act (ADA) review. We cannot accept any plans without a Texas Accessibility Standards (TAS) permit number.
5. All plans must have a cover sheet containing the following data:
 - Building Code used – 2015 International Building Code
 - occupancy classification
 - building type
 - sprinkled or un-sprinkled
 - square footage of building
 - if mixed occupancy, list the square footage for each occupancy
 - building height
 - area modifications
 - amount of egress required for occupancy load
 - fire separation rating, if needed
 - dumpster site location

Requirements for Commercial Remodel Projects

Two complete sets of plans, 18" x 24", are required. Any project over 5,000 square feet will need to be stamped by a licensed engineer for the State of Texas. (See back page).

1. Projects over \$50,000 must be submitted to the Texas Department of Licensing & Regulation for an American with Disabilities Act (ADA) review. We cannot accept any plans without a Texas Accessibility Standards (TAS) permit number.
2. An asbestos survey must be conducted in accordance with the Texas Asbestos Health Protection Rules (TAHPR) and the National Emission Standards. The results of the survey must be submitted with the plans.
3. If a home was built prior to 1978, you are to be a U.S. EPA certified RRP renovator. Call Region 6 EPA Lead Line at (214) 665-7577 for questions or go to the website www.epa.gov/lead for a wealth of information.

(See back page)

A commercial project includes multifamily residential developments larger than duplex. Plans for commercial projects shall include the following:

1. The lot and block number
2. Platted boundaries of the lot
3. Exterior dimensions of lot drawn to scale
4. Street address
5. Zoning classification
6. All setbacks
7. All easements on the lot
8. Location of curbs, storm sewers, adjacent street and public right-of-way lines, dimensions and locations of driveways, and edge of roadway
9. A grading, drainage and erosion control plan with all pertinent topographic information on lot and surrounding lands
10. Finished floor elevations
11. Topographic contours taken from the City flood control maps
12. Location of any designated floodplains or floodways within the boundaries of the lots
13. The name, address, and phone number of the individuals responsible for the project
14. Total number and location of off-street parking spaces provided
15. Fire walls and draft stopping
16. Garbage dumpster location with a concrete pad
17. Location of building sprinkler and stand pipe systems, including fire flow requirements, location of building exits and exit lights, occupancy use, boiler rooms and heating system areas, fire alarm system, and fire hydrants
18. Fire lane locations and markings
19. Two (2) sets of Site Plans and two (2) complete sets of working drawings with a plan size not smaller than eighteen (18) inches by twenty-four (24) inches and not larger than thirty-six (36) inches to be submitted to the building inspection department
20. Plans for all buildings with twenty-four (24) feet or more of clear span or five thousand (5,000) square feet and all retaining walls equal to or greater than four (4) feet high shall be sealed with a registered engineer's seal.
21. Total area of lot and building
22. All existing or planned utilities on the lot, including sanitary sewer manholes, fire hydrants, size and location of service lines
23. Location of curbs, storm sewers, on-premise signs, light-poles, adjacent streets and public right-of-way lines, dimensions and locations of driveways, edge of roadway and parking layout, and the location of existing storm sewer drainage systems

Requirements for Commercial Pools, Additions, Accessory Projects:

1. Two sets of plans are required for additions, swimming pools and accessory buildings.
A site plan is also required for additions, accessory buildings and swimming pools.
2. Plans will be drawn to scale on a minimum of 11-1/2" x 17" sheets.

Incomplete applications will not be processed.

**To request inspections a 24-hour notice is required on all inspections.
We can't always accommodate same day inspections.**

To schedule inspections please call 903-882-6861 or email iselag@lindaletx.gov

**BUILDERS, DEVELOPERS, AND PERMIT HOLDERS
PLEASE HAVE ALL PERMITS AND APPROVED PLANS
POSTED/AVAILABLE ON THE JOB SITE**

INSPECTIONS WILL NOT BE APPROVED UNLESS PLANS AND PERMITS ARE ON THE JOB SITE